The Cobbles Lower Peover, Knutsford Cheshire, WA16 9PZ

Telephone: 01625 467 623

Email: admin@lowerpeover.cheshire.sch.uk



Head Teacher: Mrs Sharon Dean B.A, P.G.C.E, L.T.C.L, N.P.Q.H

Email: head@lowerpeover.cheshire.sch.uk

10<sup>th</sup> October 2024

Dear Parents/Carers

Governors have previously communicated their concerns regarding the high volume and nature of emails being received by class teachers, so as a reminder, and for information to all our new parents, I would like to reiterate the following:

Teachers are currently receiving an excessive number of emails, requesting information that has previously been supplied via the weekly newsletter, the teacher's weekly emails or is available on the school website.

Specific pupil information and an overall report will be discussed at the upcoming parent consultation evenings.

Any absence, change to collection or general logistical emails should be sent to <u>admin@lowerpeover.cheshire.sch.uk</u> and <u>NOT</u> to the class teacher.

If you have any concerns, please email <u>seniorleadershipteam@lowerpeover.cheshire.sch.uk</u> or <u>head@lowerpeover.cheshire.sch.uk</u>

Thank you for your support.

Yours sincerely

Mrs Dean

Head Teacher

