



Part 1 Minutes of the Meeting of the FULL GOVERNING BODY of Lower Peover C of E Primary School

Date:	Thursday 20th October 2022 at 6.00pm.	
Venue:	Via Zoom Video Conferencing	
Present:	Louise Lawton (LL) Kristen O'Shea (KO'S) Sharon Dean (SD) Alun McIntyre (AM) Graham Norbury (GN) Tim Knowles (TK) Peter Longinotti (PL) Debbie Rutter (DR) David Bradley (DB)	Foundation Governor – Chair Parent Governor – Vice Chair Head Teacher Co-opted Trustee Foundation Governor Foundation Governor Foundation Governor LA Governor Staff Governor
Apologies:	Father Murray Aldridge-Collins	
Absent:	None	
In Attendance:	John Addison Jason Haslam (JH)	Clerk Deputy Head Teacher

The meeting met its quorum.

Decisions, actions and areas of challenge during discussions indicated in bold text.

Agenda item 1	INTRODUCTIONS AND APOLOGIES FOR ABSENCE
Discussion:	The meeting opened with a prayer. An apology was received from Father Murray Aldridge-Collins.
Resolved:	That the apology be accepted.
Agenda item 2	DECLARATION OF PECUNIARY, PERSONAL OR EDUCATION INTEREST
Discussion:	No declarations were received.
Agenda item 3	DECLARATION OF ANY OTHER BUSINESS
Discussion:	School Day Arrangements Part 2 Staffing Matter
Agenda item 4	MINUTES OF THE LAST MEETING of 15th September 2022
Discussion:	The minutes of the previous meeting of 15th September 2022 had been circulated to Governors prior to the meeting.
Resolved:	That the minutes of the meeting of 15th September 2022 be approved as a correct record.
Agenda item 5	ACTION LOG

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FGB of Lower Peover CofE Primary School
Held on 20th October 2022.

Signed by: _____ (Chair) Date: _____

Discussion:	The Action Log was reviewed and updated.
Agenda item 6	COMMITTEE REPORTS
Discussion:	Governors received the minutes of the meetings of the <ul style="list-style-type: none"> Curriculum Inclusion Cohesion and Community Committee held on 5th October 2022; and Finance Buildings and Staffing Committee meeting held on 7th October 2022.
Resolved:	That the updates be noted.
Agenda item 7	FINANCE
Discussion:	LL referred Governors to the proceedings of the Finance Buildings and Staffing Committee, in particular her update to the committee following a meeting with the local authority budget officer. Attention was drawn to the impact on school budgets of the increasing energy costs and the unfunded teachers' pay award. PL asked as these were national issues, would school receive any Government funding. LL/SD suggested that this would be dependant on future Government policy. TK asked if the budget pressures would have any impact on the provision and quality of school meals. SD reminded Governors that KS1 children received Universal Free School meals, along with pupil premium children throughout school, and was confident that the quality of the meals would not be affected.
Resolved:	That the finance update be noted.
Agenda item 8	PREMISES
Discussion:	<u>Drains</u> SD advised that the school had used the remaining amount of Devolved Capital Funds plus some additional monies received from the Diocese to commission works to repair the collapsed drains. Work would start after half-term and the school was grateful to the Diocese for the additional funding. <u>Car Park</u> SD advised that Cassidy and Ashton would be undertaking some temporary remedial work to the car park over half-term with permanent work being undertaken over Easter. School would keep the retention monies until the remedial work had been completed. <u>Toilets</u> SD advised that school was investigating making a bid to the Diocesan to replace the toilets. Owing to changes in the Diocesan funding system, school would have to find 10% of the costs up front rather than on completion.
Resolved:	That the premises update be noted.
Agenda item 8	SAFEGUARDING REPORT
Discussion:	SD advised that the Report of Visit undertaken in July had been circulated and was a really positive document, with minimal actions needed, all of which had been completed.
Resolved:	That the report be noted.
Agenda item 10	HEAD TEACHERS REPORT
Discussion:	SD submitted her Autumn term report to Governors.

	<p>The report contained detailed information under the following headings, viz:-</p> <ul style="list-style-type: none"> • School Contextual Data; • Leadership and Management; • Staffing Update; • Behaviour and Attitude including attendance data; • Personal Development; and • Quality of Education <p>SD advised that feedback from schools recently inspected confirmed that Ofsted placed an emphasis on Governors being visible in school and suggested that some pupil voice would be good as evidence of governor involvement. TK volunteered to do this and would combine it with an English Link Governor visit.</p> <p>KO'S asked if school had undertaken a Pupil Wellbeing Survey. SD advised that this was normally done via Pupil Voice but a survey undertaken using the Ofsted questions would be useful.</p> <p>Various governors committed to undertaking Link Governor visits in the near future.</p> <p>SD confirmed that in respect of safeguarding, school had received 2 Operation Encompass notifications.</p>
Resolved:	<ol style="list-style-type: none"> 1. That the Head Teacher's Autumn Term Report be noted. 2. That governors be requested to undertake Link Governor visits by the end of term. 3. That a Pupil Wellbeing Survey be undertaken utilising the Ofsted questions. (KO'S)

Agenda item 11	GOVERNANCE MATTERS
Discussion:	<p><u>Training Required/Attended</u> Governors were reminded of the Shaping Governance training being undertaken on 3rd November 2022. DR suggested that governors look at the Diocesan website and newsletter for training opportunities.</p> <p><u>LA Governor</u> It had been confirmed that Debbie Rutter had been appointed as the Local Authority Governor for a 4-year term of office.</p> <p><u>Parent Governor</u> SD confirmed that 3 expressions of interest had been received for the Parent Governor vacancy and that a ballot would be arranged with a closing date of 31st October 2022. DR suggested advising all candidates of the Shaping Governance training date to put in their diaries.</p> <p><u>Foundation Governor</u> SD reported that no progress had been made in appointing a Foundation Governor.</p>
Resolved:	<ol style="list-style-type: none"> 1. That the report be noted. 2. That Debbie Rutter be confirmed as the Local Authority Governor for a 4-year term of office to 19th October 2026.

Agenda item 12	UPDATE FROM TRUSTEES
Discussion:	AM updated Governors on the proposed remedial works to the wall at the front of the school.

Resolved:	That the report be noted.
Agenda item 13	POLICIES FOR APPROVAL
Resolved:	<p>That the following Policies be ratified, viz:-</p> <ul style="list-style-type: none"> • Health and Safety Policy • Uniform Policy • Admissions Policy • Educational Visits Policy; • EYFS Policy; and • Attendance Policy.
Agenda item 14	SCHOOL DAY
Discussion:	<p>LL advised that with effect from September 2023 the school day needed to be extended to reflect the changes made by the Government White Paper and suggested that the school day started at 8.50am and ended at 3.20pm for KS1 and 3.30pm for KS2. The current loop traffic management system would remain in place.</p> <p>SD advised that she would contact the school transport provider about the revised timings</p>
Resolved:	That the school day be amended accordingly.
Agenda item 15	DATES OF FUTURE MEETING
Resolved:	<p>Thursday 16th February 2023 at 6.00pm</p> <p>Thursday 29th June, 2023 at 6.00pm</p>

There being no further business the meeting closed at 7.00pm